

# ~ MINUTES ~

## REGULAR MEETING ~ BOARD OF DIRECTORS MARY WALKER SCHOOL DISTRICT NO. 207 March 18, 2019 ~ 6:30pm ~ Springdale, WA 99173

<u>MEMBERS PRESENT</u>	<u>GUEST(S) PRESENT</u>	<u>MEMBER(S) ABSENT</u>
Canfield, Jeff (Chair) James, Lenett Roy, Amy (Acting Vice Chair) Scott, Jim Winters, Rick (Superintendent)	Anderson, Mark Cobb, Matt Dodge, Kyle Varvara Gavrilovskiy (+ 1 youth) Gines, S. Matt Greer, Vicki Hargrave, Edwina (+ 1 youth) Hilpert, Tracey Hixson, Lisa Holsten, Tina James, Aaron (+ 1 youth) Joachim, Brett McIsaac, Sue	Newell, Lori (+ 1 youth) Norris, Amanda Sobczuk, Melissa Steinbach, John (+ 1 youth) Sulgrove, B. Kim Sulgrove, Mary Swiger, Jacob (+ 1 youth) Ward, Tammy Witty, Rebecca Wright, Dirk Wright, Tami
		Turner, Justyn

### CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:32pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes or additions to the Consent Agenda.

### CONSENT AGENDA

- Board Meeting Minutes:
  - Special Meeting/Work Session – January 19, 2019.
  - Regular Meeting – February 19, 2019.
- Personnel and/or Staff Changes:
  - Administrator Contracts (2019-2020).
    - Edwina Hargrave (Director, Special Programs and Operations).
  - New Hires – Classified and Other.
    - Jalen Hegel (HS Softball Asst. Coach).
    - Shari Katzer (Substitute Paraeducator).
    - Leonard Oliveira (Substitute Bus Driver).
    - Brynne Smith (MS Softball Asst. Coach).
    - Tecla Speed (Substitute Bus Driver and Substitute Paraeducator).
    - John Steinbach (Transportation Mechanic Asst.-PT).
- Donations:
  - Anonymous; cash/check; \$100.00; Junior Class needs.
  - Winter Cooper; cash/check; \$126.00; Senior Class needs.
  - WalMart Supercenter; gift card; \$100.00; K-12<sup>th</sup> grade student needs (resource day supplies).
  - Elissa Wellhausen; cash/check; \$25.00; Junior Class needs.
- Accounts Payable:
  - March 2019.
- Payroll:
  - March 2019.

### PUBLIC FORUM #1

Nothing to report.

### **ATHLETICS DIRECTOR and K-12 TRUANCY OFFICER REPORT (K. Dodge)**

- Status.
  - Truancy Statistics (see Attachment #1) – total absence (excused and unexcused) comparison for the first six (6) months of school; Elementary and High School numbers have decreased; Middle School numbers are on the rise.
  - Spring Sports – dependent on the weather, we hope to begin practices, meets, games, etc. next week.

### **SPECIAL SERVICES DIRECTOR (SPED) REPORT (M. Sulgrove)**

- Status.
  - New Physical Therapist consultant hired; relevant training provided on-site by NEW ESD101; mediation meeting scheduled for March. 29<sup>th</sup> regarding Elementary School SPED issue.

### **HEALTH / WELLNESS REPORT (L. Hixson, District / School Nurse)**

- Status.
  - Presented an ‘Assessment of District Student Health Services’ report and statistics and informational material regarding the need for a fragrance-free workplace (i.e., scent awareness); proposed a district-wide education of hazards and effects of fragrances on others, and that a district-survey be conducted educating others about this health concern (refer to Attachment #2).

### **PK-5 PRINCIPAL, TITLE I / LAP, GRANTS and TRANSPORTATION SUPERVISOR (Interim) REPORT (E. Hargrave)**

- Status.
  - Elementary School – Comprehensive Plan due in May.
- Other.
  - Transportation – Mason Burrows and John Steinbach are working extensively to prepared for the May 7<sup>th</sup> inspection.
  - Presentation (Darci Zollman) – Due to illness, re-scheduled to April Board meeting.
  - Parent Survey – a recent survey was conducted on the topic of ‘How Are We Doing?’; results are compiled in Attachment #3.
  - Attachment #3A summarizes Edwina’s professional experiences and job descriptions.
  - Elementary Student Council (Aaron James) – a group of Elementary School students presented a summary of projects and activities (planned and future) for this year (Talent Show, Sledding, For Kids by Kids, Basketball Court upgrades/enhancements).

### **6-12 PRINCIPAL and ELL / ALE ADMINISTRATOR REPORT (M. Cobb)**

- Status.
  - ALE Program (B. Joachim) – Program Consolidation; Policy/Procedure Review/1<sup>st</sup> Reading (see Board Policy Review section and Attachment #4); OSPI Compliant Check scheduled for April 22<sup>nd</sup> (this is not an actual audit).
- Other.
  - Student Handbook – Valedictorian/Salutatorian Requirements – Matt Gines provided a brief summary and proposal regarding Running Start (see Attachment #5). Matt Cobb is in agreement with Mr. Gines’ proposal, proposed a Running Start Equivalency Guide (see Attachment #6), and will bring research notes to the April Board meeting for review.

### **BUSINESS SERVICES & FOOD SERVICES DIRECTOR and IT SUPERVISOR REPORT (S. McIsaac)**

- Status. (see Attachments #7 and #8)
  - Enrollment – Headcount = 449 (down 1); FTE = 442.85 (down 0.13); numbers seem to be stabilizing; SPED = 73.
  - Monthly Budget Report – Ending Fund Balance on February 28<sup>th</sup> was \$460,729.31; spending through the end of February 2019 is still fairly well on-target (at 52.27% of budget at the 6-month mark), with the continuing exception of Travel (inflated due to Rural Alliance activities, expenses covered by designated grant funds).
- Other.
  - Annual Audit – auditors are expected to wrap-up their field (on-site) work tomorrow.
  - Food Services (T. Holsten) – a brief summary of food services figures was presented; at a minimum, the Food Services staff prepared 3,658 breakfasts and 5,795 lunches over 18 count days. The February monthly claim total was \$21,628.03, with additional ‘Other Revenue Dollars’ of \$1,362.35 generated by adult food purchases.

- IT Department (~~M. Anderson~~) – an overview was provided by Sue McIsaac; topics covered telephone and desk phones, bus cameras, laptops, ChromeBooks and attendance at NEW ESD101’s Information Technology Roundtable meetings.

**SUPERINTENDENT REPORT (R. Winters)**

- Other:
  - School Calendar (re-visited).
    - 2018-2019 School Year – Another change regarding make-up for Feb. 12<sup>th</sup> Snow Day (see Attachment #9); change March 28<sup>th</sup> to a full student (class) day; the March 29<sup>th</sup> conference schedule will need to be adjusted.
    - 2019-2020 School Year – Review of potential calendars (see Attachments #10 and #11).
  - Reduction In Force – Discussion and/or Proposal(s) – Doesn’t expect there to be any more RIF’s; remains hopeful; deadline for Board approval of RIF’s is May 15<sup>th</sup>; decision may be affected by Classified Collective Bargaining Agreement (mediation currently underway); feels bad for putting Board in position to make potential RIF-type decisions next month.
  - Administrator Contract – Edwina Hargrave – Fully in favor of contract approval; has discussed and adjusted duties for past year; very confident in Ms. Hargrave’s abilities.

**BOARD POLICY REVIEW**

- Board Policy and Procedure: (1<sup>st</sup> Reading)
  - #2255 (NEW) & #2255P (NEW): Instruction: Alternative Learning Experience Courses (will replace existing #2255, #2255-A, #2255-C and #2255P).
- Board Policy and Procedure: (2<sup>nd</sup> Reading)
  - #6220 & #6220P: Management Support: Bid or Request for Proposal Requirements.

**PLANNING AND DISCUSSION**

- May need to request a Special Meeting to be held between April 15<sup>th</sup> and May 20<sup>th</sup> to address individual Administrative and/or Certificated Contracts.
- Work Session / Special Meeting scheduled for April 15<sup>th</sup> will also serve as an extended Public Forum for teachers and community members.

**PUBLIC FORUM #2**

- Rebecca Witty expressed concern that she and at least one other parent of a Running Start student were not contacted to solicit their input regarding any changes to the Running Start program.
- Dirk and Tami Wright agreed with Ms. Witty and reiterated their stance that the District appears to be excluding Running Start students from being on campus, and suggested that the Superintendent babysit these students if/when they are on-site. Ms. Wright also requested clarification of donation procedures.
- Matt Gines spoke about his positive personal experiences with the District as the parent of a Running Start student.

**BUSINESS**

- Consent Agenda – J. Scott made a motion to accept and approve all items of the Consent Agenda, with one exception (Administrator Contracts: Edwina Hargrave); said motion also includes the March 2019 Accounts Payable and March 2019 Payroll (all as noted below); A. Roy seconded; motion carried.

Gen Fund	Warrant number	162790			\$	7,300.00
	Warrant numbers	162793	through	162819	\$	49,015.13
	Warrant numbers	162856	through	162913	\$	149,378.55
ASB – K8	Warrant number	162791			\$	3.39
	Warrant number	162848			\$	130.00
ASB – HS	Warrant number	162792			\$	2,911.52
	Warrant number	162849	through	162855	\$	2,727.14
Payroll + ACH	Warrant numbers	162820	through	162847	\$	457,222.27

- Board Policy and Procedure – A. Roy made a motion to approve and adopt Board Policy ##6220 and #6220P: Management Support: Bid or Request for Proposal Requirements, as read, reviewed and presented; J. Scott seconded; motion carried.
- L. James made a motion to accept the 2018-2019 School Year Calendar Change, as noted herein; J. Scott seconded; motion carried.
- No motions were made or entertained regarding the 2019-2020 School Year Calendar.
- No motions were made or entertained regarding the Student Handbook – Valedictorian/Salutatorian Requirements; item tabled until April 15<sup>th</sup> (Regular) Board meeting.

**EXECUTIVE SESSION (RCW 42.30.110)**

At 9:02pm, J. Canfield (as presiding officer), announced the intent of the Board to enter into Executive Session not expected to exceed 60 minutes each (per employee/issue) to: evaluate the qualifications of an applicant for public employment or to review the performance of a public employee [§(1)(g)]. The Board meeting re-convened at 10:34pm. No motions were made during the Executive Session.

**OTHER BUSINESS**

- No motions were made or entertained regarding the Running Start Equivalency Guide.
- L. James made a motion to accept the 2019-2020 Administrator Contract for Edwina Hargrave, as submitted, reviewed and discussed; A. Roy seconded; motion carried.

**ADJOURNMENT**

A. Roy made a motion to adjourn at 10:38pm; L. James seconded; motion carried.

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*Tina L. Holsten, Clerk*  
*(w/Business and Other Business notes contributed by Board Chair)*

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Board Secretary

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Board Chair (or Vice-Chair)



## Mary Walker School District Truancy

This is a comparison for the first six months of school, these are the total absences, excused and unexcused.

### Elementary School

2017-2018 = 2,134

2018-2019 = 1,674

### Middle School

2017-2018 = 1,298.50

2018-2019 = 1,417.50

### High School

2017-2018 = 1,764.24

2018-2019 = 1,536.96

Mary Walker School District  
Board Meeting Summary of Topics-03/18/2019  
Lisa Hixson RN

- 1) Assessment of District Student Health Service Report:  
Students- 492  
Hours or RN work/week:24  
Medications: 74  
Vision referrals: 10  
Hearing referrals: 17  
Known Medical/Behavioral Cases: 122  
Number of Care Plans: 114 (66 Medical) *includes 504's*  
Non-Compliant Immunized Students: 20 *(ca. 96%) (PK-6 mostly)*  
Number of Students with Mumps Measles Rubella Waiver/Exemptions: 53 (11%)  
Number of Students with MMR Non-Compliance: 5

Free Immunization Clinic held on January 29<sup>th</sup>: TWO (2) Mary Walker students came to fulfill immunization required by Washington State law for preventable communicable diseases.

- 2) We have 37 Students with Asthma and 5 known staff members. This brings me to my second topic of discussion: Fragrance Free Workplaces

**Fragranced consumer products, such as cleaning supplies, air fresheners, and personal care products, can emit a range of air pollutants and trigger adverse health effects including: migraines, headaches, breathing difficulties, behaviors ( due to central processing disorders or ADHD), irritated eyes, nose and throat, cardiovascular problems, muscle or joint pain, nausea, rashes and hives, dizziness and other neurological problems.**

Air Qual Atmos Health.2018; 11 (1): 3-9

Anne Steinemann, Published online 2017 Dec 11. Doi:10.1007/s11869-017-0536-2

I would like to propose that we begin a district wide education of the hazards and effects of FRAGRANCES on ourselves, our co-workers and our students. We could develop an IAQ (indoor air quality) committee comprised of: Facility managers, Teachers, Art Dept, Science Dept, Health Services, Transportation, Custodians, School Board, Students, Contract Service Providers, Administrators. In my walk through of our district I notice many cleaning chemicals, air deodorizers (melted wax scentsies), air fresheners, heavily scented care products, poor hygiene, etc.

I propose we conduct a district survey, educate on considering others, promoting a healthy environment that we all can enjoy and work our best in. We can find other ambient alternatives ( ie Himalayan Salt Lights). We can discuss the increasing of ventilation in certain wings/rooms of our school. Let's work together as we continue to learn how to live with one another!!!

### Washington State Measles Outbreak Update:

- 71 confirmed cases as March 7<sup>th</sup>, 2019
- 2 hospitalization (no current cases are hospitalized)
- Cases occurring between ages 1-50 years of age, majority in children 1-10 years old
- 61 are unvaccinated, 8 unverified vaccine status and 2 with 1 MMR vaccine on record
- Confirmed cases in Clark (70) and King (1) Counties
- For updates, list of public exposure locations please visit <https://www.clark.wa.gov/public-health/measles-investigation> and <https://www.kingcounty.gov/depts/health/news/2019/January/23-measles.aspx>
- Recommend checking websites daily for locations or if additional counties have identified a case
- Multnomah County Oregon is reporting 4 confirmed cases as 02/26/2019
- Northeast Tri County Health District has no confirmed/probable cases at this time, **no** exclusions are in place in our counties

### Links

- Measles in Washington  
<https://www.doh.wa.gov/YouandYourFamily/IllnessandDisease/Measles>
- WA Dept. of Health Immunization School Manual  
[https://www.doh.wa.gov/portals/1/Documents/Pubs/348-124\\_ImmunizationSchoolManual.pdf](https://www.doh.wa.gov/portals/1/Documents/Pubs/348-124_ImmunizationSchoolManual.pdf)

Molly M. Corvino RDN  
Northeast Tri County Health District  
Community Health Specialist  
[mcorvino@netchd.org](mailto:mcorvino@netchd.org)  
Direct Line: 509 563-8027  
Fax: 509 684-9878

## Hidden Hazards in Air Fresheners and Deodorizers

### Why are these products hazardous?

- Air fresheners and deodorizers can contain hundreds of chemicals, some of them toxic in very small amounts. Even one molecule can be unsafe, according to the U.S. Environmental Protection Agency.
- Common air freshener chemicals, such as limonene, generate additional hazardous pollutants such as formaldehyde and acetaldehyde, linked with cancer, and ultrafine particles, linked with heart and lung disease.

### Why are the hazards hidden—aren't toxic chemicals listed on labels?

- No. Air fresheners do not need to list all of their ingredients, and typically do not. If any ingredients are listed, they are usually safe-sounding ones, rather than potentially hazardous ones.
- All air fresheners tested (sprays, gels, solids, disks, and oils) emitted chemicals classified as toxic or hazardous by federal laws, but **none of these chemicals** were listed on any product label or material safety data sheet.

### Where are air fresheners used? Many places:

- Public restrooms in stores, offices, restaurants, schools, hospitals, churches, theaters, and parks.
- Transportation including airplanes, airports, cars, buses, trains, terminals, and boats.
- Homes, businesses, apartments, hotel lobbies, health clubs, child care and elder care facilities.

### How can air fresheners harm health? Many ways:

- Pollutants emitted from air fresheners are linked with damage to the brain, lungs, heart, reproductive system, immune system, and with cancer. Everyone is vulnerable, especially children.
- In two national studies, approximately 20% of the U.S. population, and 40% of asthmatics, report headaches, breathing difficulties, or other health problems when exposed to air fresheners or deodorizers.

### Are "natural" air fresheners any safer?

- Not necessarily. All air fresheners tested—even those advertised as "natural," "green," "organic," or with essential oils—emitted chemicals classified as toxic or hazardous, including some with no safe exposure level.
- Emissions of toxic chemicals from "natural" air fresheners were not significantly different from other brands.
- Claims of "natural," "green," or "organic" are unregulated and undefined, and typically used for marketing.

### Do air fresheners clean the air?

- No. Scented air fresheners and deodorizers are not designed to clean or purify the air.
- But they do add potentially hazardous chemicals to the air we breathe, and worsen air quality.

### Do air fresheners pose liability risks?

- Yes. The use of a single air freshener can violate the Americans with Disabilities Act, because people with disabling health effects from air fresheners cannot access the facility (such as a restroom).
- People can have seizures, asthma attacks, or lose consciousness if exposed to air fresheners, also a liability risk.

### What can we do?

- Use ventilation instead of air fresheners. Remove sources of odors rather than mask with chemicals.
- Speak up. Ask facilities managers to remove or disconnect their air fresheners.

### Dr. Anne Steinemann

Professor, Civil and Environmental Engineering, and Public Affairs, University of Washington; [acstein@uw.edu](mailto:acstein@uw.edu)  
<http://depts.washington.edu/exposure>

References: Steinemann AC. Fragranced consumer products and undisclosed ingredients. *Environ Impact Assess Rev* 2009;29(1):32-38; Steinemann AC, MacGregor IC, Gordon SM, Gallagher LG, Davis AL, Ribeiro DS, Wallace LA. Fragranced consumer products: Chemicals emitted; ingredients unlisted. *Environ Impact Assess Rev* (in press, 2010); Caress SM, Steinemann AC. Prevalence of fragrance sensitivity in the American population. *J Environ Health* 2009;71(7):46-50; Environmental Protection Agency. Prioritized chronic dose-response values for screening risk assessments, Table 1, June 12, 2007; Nazaroff WW, Weschler CJ. Cleaning products and air fresheners: exposure to primary and secondary air pollutants. *Atmos Environ* 2004;38(18):2841-65; TOXNET. United States National Library of Medicine.



# School Supply List

## Guidance for Healthy Classrooms



School supply list items can have an impact on the health and safety of students in the classroom. Commonly used supplies can contain chemicals that trigger asthma and allergies in students. Below are options for safe supply list choices that will help to provide a healthier classroom environment. Be aware that some schools or districts have established additional policies and may prohibit certain classroom supplies. *Always* consult with your school or district to ensure compliance with internal policies.

Supply List Item	Recommended	Not Recommended
<b>Cleaning wipes or baby wipes</b>	Fragrance-free baby wipes, alcohol wipes, paper towels with soap and water or micro-fiber cloths.	Disinfectant wipes, scented baby wipes.  Disinfectant wipes contain hazardous chemicals and cannot be used by students. Fragrances can trigger asthma and allergies.
<b>Cleaners</b>	Students: See "Recommended" above. Teachers: Only use school or district-approved or provided cleaners.*  Green cleaners from EPA's Safer Choice list are recommended.**	Standard household cleaners containing harsh chemicals.  Many common cleaning products contain hazardous chemicals and cannot be used by students.
<b>Hand sanitizers</b>	Handwashing is the best practice.  If approved by school/district policy: alcohol-based sanitizer with at least 60% alcohol, fragrance-free and dye-free.	Fragranced, non-alcohol-based sanitizers with < 60% alcohol.  Hand sanitizers are not effective against all viruses and bacteria and can irritate sensitive skin. Fragrances can trigger asthma and allergies.
<b>Dry-erase markers</b>	Low-odor, "AP certified non-toxic" markers, and dry-erase crayons.	Standard dry erase markers not labeled as low-odor.  Standard dry erase markers can contain hazardous solvents, low-odor have less solvents, and dry-erase crayons have none.
<b>Markers</b>	Water-based and fragrance-free pens and markers.	Permanent markers and scented felt pens.  Permanent markers can contain solvents and felt pens can contain fragrances, which can trigger asthma and allergies.
<b>Room air fresheners</b>	Provide increased fresh air and fans.	Any type of room fragrance such as essential oils, plug-ins, solids, and potpourri.  Fragrances can trigger asthma and allergies and plug-in devices can be fire hazards.

\*Classroom Cleaning Tips for Teachers: [www.doh.wa.gov/CommunityandEnvironment/Schools/EnvironmentalHealth/ClassroomCleaning](http://www.doh.wa.gov/CommunityandEnvironment/Schools/EnvironmentalHealth/ClassroomCleaning)

\*\*EPA's Safer Choice: [www.epa.gov/saferchoice](http://www.epa.gov/saferchoice)

## Health and Safety Concerns with Some Common School Supply List Items

### Disinfectant wipes

- Disinfectant wipes (such as Lysol, Clorox, Great Value) are labeled “Keep out of reach of children” and contain quaternary ammonia and fragrance chemicals that are associated with adverse health effects, including triggering asthma.
- Disinfectant wipes should only be used by adults while wearing personal protective equipment (such as gloves).
- If teachers request surface wipes on the school supply list, fragrance-free baby wipes are a good alternative.

### Scented baby wipes

- Scented baby wipes contain fragrance chemicals that can trigger or aggravate allergy and asthma symptoms in students.
- Fragrance-free baby wipes should be specified on the school supply list.

#### ***DID YOU KNOW?***

*Fragrance-free products have no scent added while unscented products can have chemicals added to mask the original scent!*

### Hand sanitizers

- Handwashing with plain soap and water is recommended by the U.S. Center for Disease Control and Prevention as the most effective method of cleaning hands. Handwashing removes dirt and contaminants that are not removed by sanitizers. Some common viruses such as norovirus are not inactivated by hand sanitizers and the alcohol content must be at least 60% to be effective against other microbes.
- Children with sensitive skin conditions may be adversely affected from the use of hand sanitizers.
- If sanitizers are approved for the supply list by school or district policy, the request should specify a minimum 60% alcohol content, dye-free and fragrance-free.
- When used in the classroom, there should be only one sanitizer bottle available for use by students at any one time. Additional bottles should be stored in a manner that is inaccessible to students.

### Dry-erase markers

- Traditional dry erase markers can contain a chemical solvent xylene, which can cause headaches and breathing difficulties.
- The school supply list should specify low-odor and AP certified non-toxic dry-erase markers or crayons. Dry-erase crayons are the best choice when children work on individual white boards.

### Permanent and scented markers

- “Scented” markers and felt pens contain fragrance chemicals that can trigger asthma and allergies.
- Permanent markers contain solvents that can cause adverse health effects.
- To avoid triggering or contributing to student allergy/asthma symptoms, the school supply list should specify fragrance-free water-based markers.

### Room air fresheners

- Air fresheners contain fragrance chemicals that can trigger allergy and asthma symptoms in students. Electric plug-in fresheners can be a fire hazard.
- Essential oils can cause sensitization and asthma in sensitive students.
- Air fresheners shouldn't be included on the school supply list. Increased fresh air flow, the use of fans and other means should be used to address classroom indoor air quality issues. See *Healthy Air Quality in Schools – Tips for Administrators, Custodians, and Teachers*: [www.doh.wa.gov/CommunityandEnvironment/Schools/EnvironmentalHealth/AirQuality](http://www.doh.wa.gov/CommunityandEnvironment/Schools/EnvironmentalHealth/AirQuality).

### Cleaners

- Teachers can rely on basic cleaning to remove dirt and germs in the classroom. Read more about *Classroom Cleaning – Tips for Teachers*: [www.doh.wa.gov/CommunityandEnvironment/Schools/EnvironmentalHealth/ClassroomCleaning](http://www.doh.wa.gov/CommunityandEnvironment/Schools/EnvironmentalHealth/ClassroomCleaning).
- Only school or district-supplied or approved cleaning products should be used by staff. Green cleaning products are recommended. One source of green cleaner information is the Environmental Protection Agency's Safer Choice website, [www.epa.gov/saferchoice](http://www.epa.gov/saferchoice).
- Many common cleaning products have ingredients that can harm health, especially the lungs. If students are helping clean, they should only use fragrance-free baby wipes, alcohol wipes, paper towels with soap and water or micro-fiber cloths.
- A Safety Data Sheet (SDS) must be available for any cleaner used in the school. If cleaning products are donated by parents, then SDS' could be difficult to obtain.

Developed in partnership with the Spokane Regional Health District's School Health and Safety Program and School Advisory Committee.  
For people with disabilities, this document is available upon request in other formats. Call 1-800-525-0127 (TDD/TTY call 711).



# Cleaning for Health in the Classroom

## Best Practices for Teachers

School Environmental Health and Safety Program



**School custodial staff is responsible for cleaning schools. Some teachers choose to do additional cleaning. Here is how to ensure those efforts tackle dirt and germs safely and effectively.**

### Teach good handwashing habits - the #1 way to keep germs from spreading.

Use plain soap and water for handwashing – before eating, after using the bathroom, after recess, etc. Antibacterial soap is not recommended. Use plain fragrance-free soap. When there is no access to a sink, as on a field trip, alcohol-based (at least 60% alcohol, dye-free and fragrance-free) hand sanitizer or alcohol-based sanitizer wipes can be used. Hand sanitizers are not a substitute for handwashing. They are not effective when hands are dirty or greasy.

#### Cleaning for Health benefits all

- Lowers absenteeism
- Increases productivity
- Improves indoor air quality
- Reduces asthma and allergy triggers

#### Good to know:

- Kids are more vulnerable to chemical exposures.
- Many common cleaning products have ingredients that can harm health, especially the lungs.

### Know the difference between Cleaning, Sanitizing, and Disinfecting.

#### Use the right product for the task:

- **CLEANING** removes dirt and most germs. Use soap and water. A third party certified green cleaner is preferred. **In the classroom, cleaning is the focus.**
- **SANITIZING** reduces germs to safe levels, for example in food service environments. Food code regulations have specific requirements for sanitizers in the cafeteria and kitchen.
- **DISINFECTING** kills most germs, depending on the type of chemical, and only when used as directed on the label.
- **In schools, custodial staff use disinfectants and sanitizers regularly only in high-risk areas** – nurse’s office, bathrooms, cafeterias, kitchens, drinking fountains, sink and door handles, and athletic facilities; preferably, when students are not present. Overuse does not provide any additional protection and can expose students and staff to harmful chemicals.

### Teachers can rely on basic cleaning to remove dirt and germs in the classroom.

If staff, besides trained custodial staff, needs to assist with classroom cleaning, they should use a school or district provided basic cleaner. A third party certified green cleaner is preferred.

- Custodial staff can **make a simple all-purpose cleaner for classrooms**. Mix one teaspoon of fragrance-free dish soap in a spray bottle filled with water. Spray on surface and scrub with paper towels or a microfiber cloth. Rinse and wipe dry to remove any residue.
- **Microfiber cleaning cloths improve cleaning** – the removal of dirt and germs. Dampened with water they are great dust removers. With soap and water, they remove most germs.
- **Disinfecting is the responsibility of school custodial staff**. They are trained to use disinfectants in a safe and effective manner and to clean up potentially infectious materials and body fluid spills – blood, vomit, feces, and urine. Contact your custodian or school nurse if students are ill and your classroom needs cleaning and disinfection. IF teachers use disinfectants, the district must provide training and supply the appropriate cleaner and sanitizer or disinfectant.

**Students should never use disinfectants. Disinfectant wipes should not be used to clean hands.** This includes Clorox wipes.

#### If students are helping:

- They should only use soap and water.
- Fragrance-free baby wipes could be used for quick cleaning.
- Most store-bought cleaning products are not safe for children to use.

# Cleaning for Health in the Classroom

## Frequently Asked Questions

School and Indoor Air Quality Program



### How does cleaning reduce germs?

Cleaning works by removing dirt and organic matter that contains and protects germs. Soap breaks down oils and allows dirt, contaminants, and germs to be more easily removed. Cleaning with soap, water, and a microfiber cloth will remove most germs.

### Why is handwashing better than hand sanitizer?

Soap and rubbing hands together under running water removes oil, dirt, and harmful surface germs. Hand sanitizer does not remove dirt in which germs hide and only kills a few easy-to-kill ones.

### Why use plain soap for handwashing?

Antibacterial ingredients, in particular triclosan and quaternary ammonia compounds (quats), only kill a few types of germs and are unnecessary when washing hands. It doesn't matter if germs are alive or dead when they are washed down the drain.

### What about non-alcohol hand sanitizers?

The U.S. Centers for Disease Control and Prevention only recommends hand sanitizers with at least 60% alcohol. Non-alcohol ones are even less effective than alcohol hand sanitizers.

### How does this guidance affect fall classroom supply request lists?

#### Okay to Request

- Fragrance-free baby wipes.
- Paper towels (recycled content preferred).

#### DO NOT Request

- Disinfecting wipes.
- Non-alcohol-based hand sanitizer.

### What are the issues with disinfecting wipes?

- Disinfecting wipes are often overused. They are not appropriate for general cleaning when an all-purpose cleaner or soap and water would suffice.
- Disinfecting wipes (e.g. Clorox, Lysol) usually contain quats and fragrance chemicals. These ingredients can trigger asthma and are associated with adverse health effects.
- Disinfectants can give a false sense of security because when they are not used exactly to label instructions, they don't work properly. Most disinfecting wipes require the surface to be cleaned first, and then remain visibly wet 4-10 minutes (dwell time) to be effective, requiring multiple wipes.

### Why is it important to use fragrance-free products in school?

Fragrance is one of the most frequently identified allergens, can irritate the respiratory system, cause headaches, and exacerbate asthma.

### What's so great about microfiber cloths?

Their split fibers create more surface area and are superior for removing dust, dirt, and germs. They are reusable and can be laundered or washed by hand.

### Why should teachers not bring common cleaning products (including bleach) from home into the classroom?

- Some common cleaning products are dangerous when mixed. Never mix bleach with ammonia, acids, or other disinfectants. An example: Comet, containing bleach, would react with Windex, which contains ammonia, to form poisonous vapors.
- Common household cleaners and disinfectants may not be appropriate for schools and may cause allergic reactions or have other health impacts.
- Schools and districts must have a Safety Data Sheet for each chemical used in the school.





# **FRAGRANCE-FREE WORKSPACE**

**Please be aware of those with  
chemical and fragrance  
sensitivities.**

**Fragrances and airborne  
chemicals can cause  
migraines, breathing  
difficulties, burning eyes and  
sinus problems.**

**Your awareness and  
consideration are GREATLY  
appreciated.**

## Parent Survey Feb. 2019

### Positive:

- Teachers and staff that genuinely care about our kids and community in the present and in the future.
- Nice school and nice people
- Love how hard working EVERYONE in the district is.
- I love having such a tight knit community where each one of my children is a person, not just a number or statistic!
- I love that science and History are taught @ all grade levels!
- Great teachers, staff.
- Enjoy the increased knowledge of electronic learning.
- The teachers are very energetic and professional.
- Students are always happy which shows they enjoy school and all the staff.
- Awesome teachers and great speech program
- My kids enjoy the food bags.
- I feel the paras working with our children are doing a great job.
- Teachers are doing amazing with our kids.
- The teachers are working hard with limited resources.
- Para pros are working great with the kids.
- Science projects are great
- Math
- Smaller classes so there is more one on one time.
- Safe environment
- The Para pros are doing great with the kids.
- My kid love's her teachers.
- That every teacher does their best to get children thru school.

- Free lunches
- Class sizes
- Gym class
- Snack time
- Kids seem to be learning a lot
- That our district is close and our kids are together.
- We trust the staff and school for our kids' best interest.
- Community
- Not a lot of turnover with staff.
- Puts lots of stuff on for the community.

## Wish:

- We would like to see more funding and more space for Ag./Mechanics/Welding for students with possible interests for the very in-demand construction and maintenance jobs in the U.S.
- Communication of dates, calendar
- More communication and more of a discipline program for the kids
- When dealing with discipline and that there is no favoritism.
- Separate art/ music classes.
- Make sure building systems—heat, air, lighting, etc. is efficient and updates.
- Need more warning on late start or no school days like every other school.
- I wish the cutbacks would stop. They're self-defeating.
- Music is **so important!!** It shouldn't be taken away.
- A pool
- Miss the music and art program!
- Glad the teachers are trying to do it for the students anyway!
- LOVE how everyone cares! We have an AMAZING school district! You are ALL AMAZING!

- Thank you!
- Add more sports for elementary students soccer, basketball etc. Before or after school care for working parents.
- Another basketball hoop and more playground equipment.
- I'd like to know more about the gifted program.
- Better communication and support
- More community and staff communication and support.
- Work on reading, work on spelling.
- More resources for kids that need extra help.
- Better communication. Teach valuable skills vs. relying on the computer to teach them things that it thinks they should know.



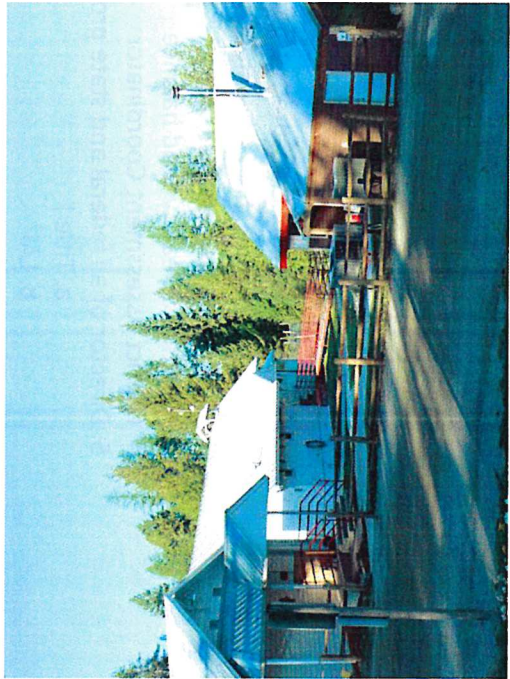
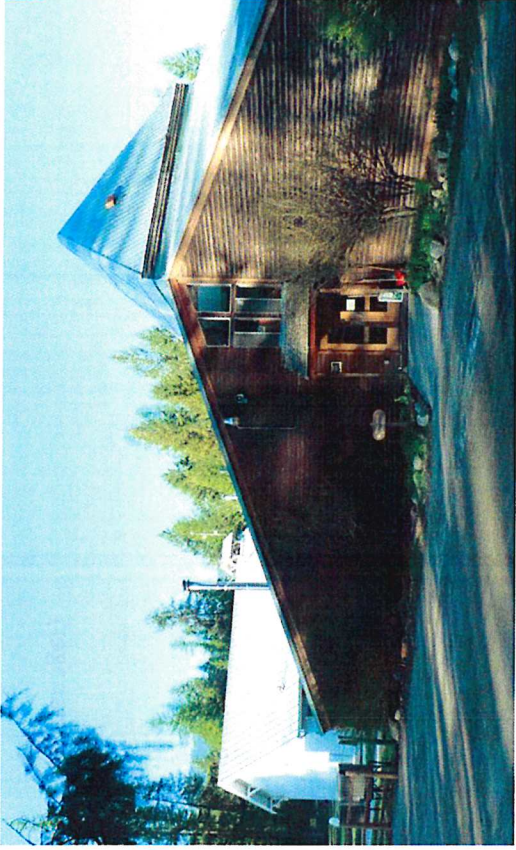
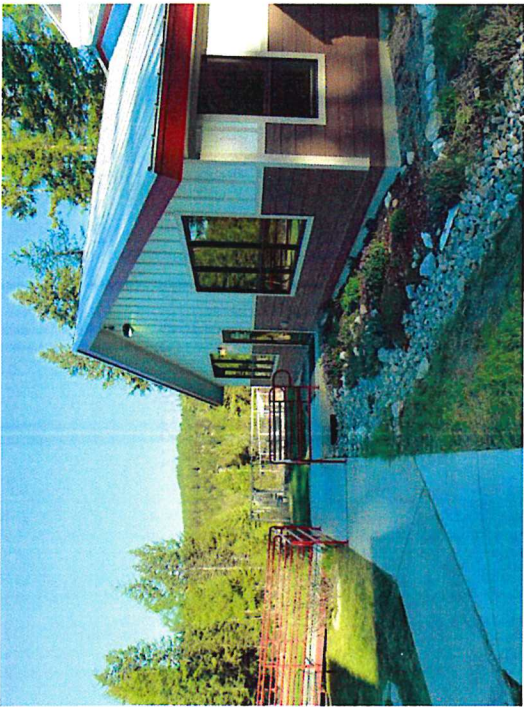
*L. Hargrave*  
*Att # 3A*

## MY EXPERIENCES AND JOB DESCRIPTIONS

### ONION CREEK:

Superintendent/Principal (ensure the safety of everyone)

1. Answer phones, field all complaints, speak to families
2. Work with business manager
3. Maintain a healthy fund balance
4. District Assessment Coordinator
5. Director of all federal and state programs on iGrants (application as well as end of year reporting)
  - a. Title I
  - b. LAP
  - c. Highly Capable
  - d. McKinney Vento
  - e. Special Education
  - f. Other Grant opportunities
6. Supervisor of:
  - a. Food service
  - b. Transportation
  - c. All staff
  - d. Discipline of students, staff
  - e. District assessment coordinator
  - f. Safety coordinator
7. School Board
  - a. Held 2 board meetings per month
  - b. Secretary to the board (literally-share with business manager)
  - c. Attended conferences with the board



**Other responsibilities:**

- Update the website
- Create and send out newsletters, monthly
- Put together the school improvement plan
- Work with the board on a Strategic Plan

## STEVENSON CARSON SCHOOL DISTRICT

### 1. Special Programs Director

Worked closely with the Superintendent to pass the "first" ever levy.

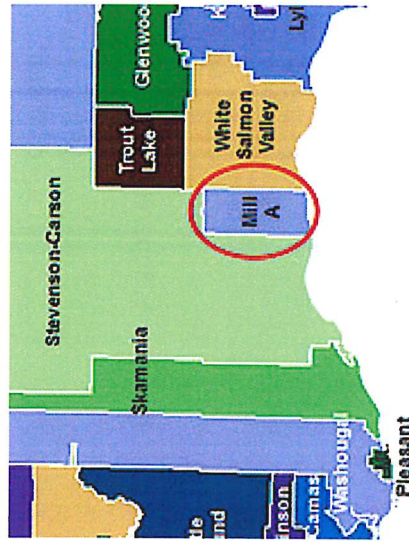
- a. Title I
- b. LAP
- c. Highly Capable
- d. Bilingual program

### 2. Mill A Principal (k-8)

- a. Principal duties, 3 half days per week (evaluate, supervise and discipline)
- b. 48 students and 4 teachers
- c. Put together their CPR (with very few findings)
- d. Assessment Coordinator

### 3. CVA teacher

- a. Teacher of 9 students from 1<sup>st</sup> grade to 12<sup>th</sup> grade
- b. Meet with students via computer and some face-to-face
- c. Follow all laws and requirements pertaining to educating an online school including student learning plans and helping students graduate.



## PRIVATE CONTRACT WITH SKAMANIA SCHOOL DISTRICT

### 1. TPEP

a. presented frameworks to teachers so they can make a decision on what one to use

b. continued training to help them get started using the frameworks

### 2. CPR

a. Helped the business manager put together information for their consolidated program review (with only three findings).



## SKYKOMISH SCHOOL DISTRICT

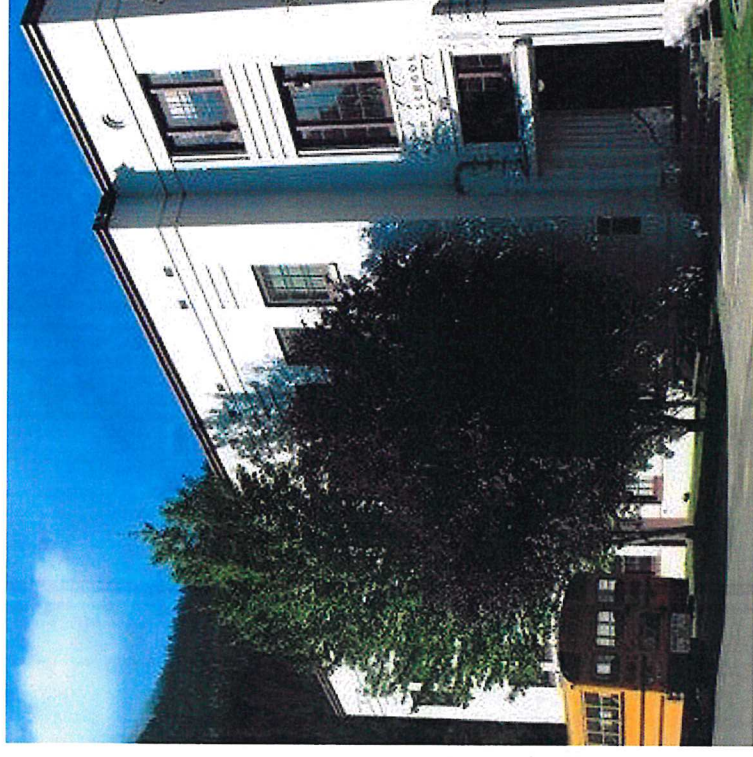
### Superintendent/Principal

Enrollment 58 students: 11 teachers, 6 para-educators

1. Field all complaints, speak to families
2. Work with business manager
3. Maintain a healthy fund balance (small school formula)
4. Negotiate staff union contracts
5. Director of all federal and state programs on iGrants (application as well as end of year reporting)
  - a. Title I
  - b. LAP
  - c. Highly Capable
  - d. McKinney Vento
  - e. Special Education (hired and trained a new director for SPED)
  - f. Other Grant opportunities
6. Supervisor of:
  - a. Food service
  - b. Transportation (provided training for new transportation director)
  - c. All staff
  - d. Discipline of students, staff
  - e. District assessment coordinator
  - f. Safety coordinator
  - g. Work with ECEAP
7. School Board
  - a. Was heavily involved in negotiations with BNSF, Department of Ecology, our Senator and other experts
  - b. Held special meetings often
  - c. Attended conferences with the board

Worked closely with the local Senator to receive support in many areas.

- Courses such as: Microsoft Academy, Culinary Arts
- Hired a Dean of Students who ensured students were on track
- Coordinate with local colleges to allow students to receive college credit in the classroom
- Support Skills Center participation
- Coordinate Athletic programs and other programs with neighboring school district.



## CONCLUSION

I have had experiences in many areas of the school operation, procedures and improvements. I was able to manage the programs necessary by having the right people working with me and by connections with local agencies: PSES, NEWESD, OSPI, other experienced superintendents and administrators. I have also attended many trainings pertaining to administration of schools.

I feel I can manage the specific duties described in this new position, effectively and efficiently, such as:

Title I/LAP

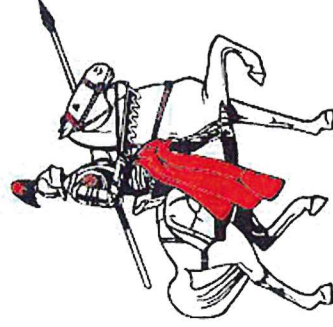
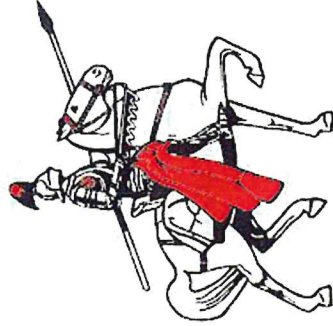
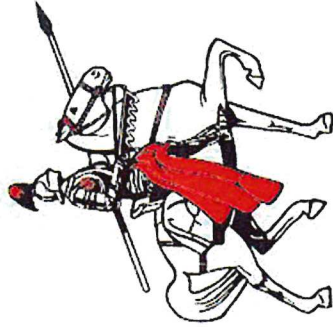
HR (I will receive more training in this area)

Transportation

iGrant applications and end of year reports

Apply for grants that will benefit the district

District Assessment Coordinator



*BJoachim*  
*Att #4*

**Mary Walker School District  
ALE MEMO**

**DATE:** March 15, 2019

**TO:** Superintendent Winters and Mary Walker School District Board

**FROM:** Brett Joachim, ALE Director

**SUBJECT:** ALE Policy and Procedure 1st Read

Attached are the revised school board policy and procedure for alternative learning course (2255). The revised policy and procedure contain the WASSD's model policy language and have been prepared for a first reading.



## Alternative Learning Experience Courses

The board authorizes the creation of alternative learning experience (ALE) courses, as defined in the procedure which accompanies this policy.

The district will make available to students enrolled in an ALE courses educational opportunities designed to meet their individual needs. The district will comply with all program requirements necessary to count an ALE as a course of study and ensure state funding for ALE students.

ALE programs may include the following types of courses as defined in RCW 28A.232.010:

1. Online courses (*See Policy 2024, Online Learning*);
2. Remote courses as defined in RCW 28A.232.010; and
3. Site-based courses as defined in RCW 28A.232.010.

The board will adopt and annually review written policies authorizing ALE courses, including each ALE course and course provider. The policy must designate, by title, one or more school district official(s) responsible for overseeing the district's ALE courses.

The district establishes the following alternative courses(s) provided on site or over the internet or by other electronic means, as defined in [WAC 392-121-182](#):

**Mary Walker Parent Partnership Program**  
**Mary Walker Alternative High School**

---

*(Insert ALE course name(s) and course provider(s))*

The school district official(s) responsible for this (these) course(s) is/are:

**ALE Program Director**

---

*(Insert the title(s) of the district's official(s))*

### Reporting Requirements

1. **Annual Report to the Board of Directors**

The ALE Program Director or his/her designee will overseeing each ALE course will report at least annually to the board. This annual report will include at least the following:

1. Documentation of ALE student headcount and full-time equivalent enrollment claimed for basic education funding;
2. Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE course; the number of certificated staff in each ALE course;
3. A description of how the course supports the district's overall goals and objectives for student academic achievement; and
4. Results of any self-evaluations.

## 2. **Monthly Report to the Superintendent of Public Instruction**

The district must report monthly to the Superintendent of Public Instruction:

1. Accurate monthly headcount and full-time equivalent enrollment for students enrolled in alternative learning experiences; and
2. Information about the resident and serving districts of such students.

## 3. **Annual Report to the Superintendent of Public Instruction**

The district must submit an annual report to the Superintendent of Public Instruction detailing the costs and purposes of any expenditures made to purchase or contract for instructional or co-curricular experiences and services that are included in an ALE written student learning plan, along with the substantially similar experiences or services made available to students enrolled in the district's regular instructional program.

The district must report annually to the Superintendent of Public Instruction:

1. the number of certificated instructional staff full-time equivalent assigned to each alternative learning experience program; and
2. enrollment of students (separately identified) where ALE instruction is provided entirely under contract pursuant to RCW 28A.150.305 and WAC 392-121-188.

### **Assessment Requirements:**

All students enrolled in alternative learning experience courses or course work must be assessed at least annually, using, for full-time students, the state assessment for the student's grade level and using any other annual assessments required by the district.

Part-time students must also be assessed at least annually. However, part-time students who are either receiving home-based instruction under [Chapter 28A.200, RCW](#) or who are enrolled in an approved private school under [Chapter 28A.195, RCW](#) are not required to participate in the assessments required under [Chapter 28A.655, RCW](#).

Any student whose alternative learning experience enrollment is claimed as greater than 0.8 full-time equivalent in any one month through the January count date must be included by the district in any required state or federal accountability reporting for that school year, subject to existing state and federal accountability rules and procedures.

Students enrolled in nonresident district alternative learning experience courses or course work who are unable to participate in required annual state assessments at the nonresident district must have the opportunity to participate in such required annual state assessments at the district of physical residence, subject to that district's planned testing schedule. It is the responsibility of the nonresident enrolling district to establish a written agreement with the district of physical residence that facilitates all necessary coordination between the districts and with the student and, where appropriate, the student's parent(s) to fulfill this requirement. Such coordination may include:

- arranging for appropriate assessment materials;
- notifying the student of assessment administration schedules;
- arranging for the forwarding of completed assessment materials to the enrolling district for submission for scoring and reporting; and
- arranging for any allowable testing accommodations, and other steps as may be necessary.

The agreement may include rates and terms for payment of reasonable fees by the enrolling district to the district of physical residence to cover costs associated with planning for and administering the assessments to students not enrolled in the district of physical residence. Assessment results for students assessed according to these provisions must be included in the enrolling district's accountability measurements, and not in the district of physical residence's accountability measurements.

**Students who drop out of ALE courses**

A school district offering or contracting to offer an alternative learning experience course to a nonresident student must inform the resident school district if the student drops out of the course or is otherwise no longer enrolled.

**Procedures**

The superintendent is directed to develop procedures consistent with WAC 392-121-182 to govern the administration of the district's ALE courses.

Cross References:                   2020 - Course Design, Selection and Adoption of  
  Instructional Materials  
  2024 - Online Learning

**Legal References:**

RCW 28A.150.305 Alternative educational service providers — Student eligibility  
RCW 28A.232.010 Alternative learning experience courses — Generally — Rules — Reports  
RCW 28A.250.050 Student access to online courses and online learning programs — Policies  
  and procedures — Course credit — Dissemination of information —  
  Development of local or regional online learning programs Laws of 2018,  
  ch. 56 Alternative Learning Experience Course – Definitions  
WAC 392-121-107 Definition-Course of study  
WAC 392-121-182 Alternative learning experience requirements  
WAC 392-121-188 Instruction provided under contract

## Procedure - Alternative Learning Experience Courses

### Definitions

1. **Alternative learning experience (ALE)** means a course or, for grades kindergarten through eight, grade-level course work, that is a delivery method of basic education and is:
  1. Provided in whole or in part independently from a regular classroom setting or schedule, but may include components of direct instruction;
  2. Supervised, monitored, assessed, evaluated, and documented by a certificated teacher employed or contracted by the school district.
  3. Provided in accordance with a written student-learning plan that is implemented pursuant to the district's policy and Chapter 392-121, WAC.
2. **Online courses** are courses or grade-level coursework where:
  1. More than half of the course content is delivered electronically using the internet or other computer-based methods;
  2. More than half of the teaching is conducted from a remote location through an online course learning management system or other online or electronic tools;
  3. A certificated teacher has the primary responsibility for the student's instructional interaction. Instructional interaction between the teacher and the student includes, but is not limited to, direct instruction, review of assignments, assessment, testing, progress monitoring, and educational facilitation; and
  4. Students have access to the teacher synchronously, asynchronously, or both.
3. **Remote course** means an alternative learning experience course or course work that is not an online course where the written student-learning plan for the course does not include a requirement for in-person instructional contact time.
4. **Site-based course** means an alternative learning experience course or course work that is not an online course where the written student-learning plan for the course includes a requirement for in-person instructional contact time.

### Student Eligibility

1. ALE courses will be available to all students, including students with disabilities.
2. All students in grades *K- 12th* are eligible to participate in ALE programs.
3. Students who wish to enroll in an ALE program must satisfy the following additional eligibility criteria: enroll in the school or program offering the ALE experience and maintain good standing in that program.

### Student Performance



1. Students participating in ALE will be evaluated monthly by a certificated instructional staff, or, for students whose written student learning plans include only online classes, school based support staff, to track student progress toward completion and to establish whether an intervention plan should be developed, in accordance with WAC 392-121-182.
2. The methods for determining satisfactory progress shall be outlined in the written student learning plan and may include:
  1. Progress grades;
  2. Assignment completion rates;
  3. Non-academic factors such as attendance, attitude, and behavior; and
  4. Local school expectations.

**Student Responsibilities**

1. Students enrolled in an ALE program must meet the contact requirements defined in WAC 392-121-182.

**Parent Responsibilities**

1. Upon receipt of the district's description of the difference between home-based instruction and ALE, the parent must sign documentation attesting that he/she understands the difference.
2. Each ALE program may have unique responsibilities for parents (e.g., written student learning planning meetings, progress meetings and/or support training).

**District Verification of Student Work**

The district will use reliable methods to verify a student is doing his or her own work. These include, but are not limited to:

1. Proctored examinations;
2. Proctored projects;
3. In-person presentations; or
4. Real-time presentations using videoconference technology.

Running Start Notes:

Honors At Commencement For The Graduating Seniors  
For Class of 2020 & Beyond

The following will be used to determine class rank, including Valedictorian and Salutatorian:

- Internal cumulative GPA at the end of 3<sup>rd</sup> term of the second semester of the senior year
- The student's internal GPA will be determined by an internal weighting system:
  - Advanced Placement and/or College in the Classroom courses: A=5, B=4, C=3, D=1, and F=0
  - Regular Courses: A=4, B=3, C=2, D=1, and F=0
- 4 credits of Math and Science
- 2 credits of foreign or world languages
- Meet ALL District and State graduation requirements
- Running Start students are not eligible for Valedictorian/ Salutatorian
- The student with the highest internal GPA is named Valedictorian. The second highest score is named Salutatorian.

Running Start students will be recognized at Graduation ceremony in the program flyer, announced from the podium and wearing a "Running Start cord."

Running Start students are not to loiter on school grounds during normal school hours.





S. Mc Isaac  
 AH#7

**Mary Walker SD Enrollment Summary - March 2019**

GRADE	Mary Walker Entity 101 Head Count	Mary Walker Entity 202 Head Count	Mary Walker Entity 403 Head Count	Mary Walker Entity 504 Head Count	Mary Walker Entity 507 Head Count	Mary Walker Entity 606 Head Count	Mary Walker ALE Head Count Total	GRAND Total Mary Walker Head Count
K- 1/2 Day					1		1	1
K- FULL Day	24						0	24
1	19						0	19
2	33				1		1	34
3	27				1		1	28
4	37				1		1	38
5	24						0	24
6		41			3		3	44
7		32					0	32
8		39			2		2	41
9			33	1	2		3	36
10			30	2	3		5	35
11			46	7	3		10	56
12			25	9	3		12	37
	164	112	134	19	20	0	39	449

GRADE	Mary Walker Entity 101 FTE	Mary Walker Entity 202 FTE	Mary Walker Entity 403 FTE	Mary Walker Entity 504 FTE	Mary Walker Entity 507 FTE	Mary Walker Entity 606 FTE	Mary Walker ALE FTE Total	GRAND TOTAL Mary Walker FTE
K- 1/2 Day					0.50		0.50	0.50
K- FULL Day	24.00						0.00	24.00
1	19.00						0.00	19.00
2	31.72				1.00		1.00	32.72
3	27.00				1.00		1.00	28.00
4	37.00				1.00		1.00	38.00
5	24.00						0.00	24.00
6		41.00			3.00		3.00	44.00
7		32.00					0.00	32.00
8		38.83	0.17		2.00		2.00	41.00
9			33.00	1.00	2.00		3.00	36.00
10			30.00	2.00	3.00		5.00	35.00
11			45.12	6.40	1.62		8.02	53.14
12			25.18	8.40	1.91		10.31	35.49
	162.72	111.83	133.47	17.80	17.03	0.00	34.83	442.85
Special Education	22	20	23	3	1	0		73
TBIP		2	1					3
TBIP tested out		1						
Skills Center			0.40	0.60				
Vocational 9th-12th			20.75					

Running Start	Mary Walker High School Entity 403					Mary Walker Promise Entity 507					Running Start Total				
	Grade	Head Count	Non-Voc FTE	Voc FTE	RS Only	Grade	Head Count	Non-Voc FTE	Voc FTE	RS Only	Grade	Head Count	Non-Voc FTE	Voc FTE	RS Only
	11	2	1.80	0.13		1	11	1	1.00	0.00	0	11	3	2.8	0.13
12	9	7.35	0.99		8	12	1	0.33	0.00	0	12	10	7.68	0.99	8
Total	11	9.15	1.12		9	Total	2	1.33	0.00	0	Total	13	10.48	1.12	9

Count Day = March 1, 2019

**Mary Walker School District #207-Budget Status Report Reconciliation  
 to the Treasurer's Report for the Month Ending February 28, 2019**

		General Fund	Capital Projects Fund	Debt Service Fund	ASB Fund	Transportation Vehicle Fund
<b>Treasurer's Report</b>		460,008.32	13,266.42	83,076.56	2,017.89	49,334.53
<b>Plus:</b>	200 Imprest	2,000.00			3,000.00	
	230 Cash on Hand	461.85			3,147.56	
	610 Payroll Ded & Tax Payable	21.27				
<b>Less:</b>	630 Due to Other Gov't	(57.13)				
	650 Deposits (Chromebook Ins)	(1,705.00)				
<b>* Ending Fund Balance</b>		460,729.31	13,266.42	83,076.56	8,165.45	49,334.53

\* 11/8/2018 Received Year 2 Rural Alliance Grant \$326,483.00  
 12/21/2018 Received Discurren Foundation Grant \$42,000.00



<u>OBBB</u> <u>OBBB</u>	<u>Budget</u>	<u>Current</u>	<u>Year-to-Date</u>	2018-19 <u>FYTD %</u>
2--- CERTIFICATED SALARIES	2,560,893.32	230,556.38	1,341,879.78	52.40
3--- CLASSIFIED WAGES	1,389,026.77	114,661.52	721,130.71	51.92
4--- EMPLOYEE BENEFITS	1,703,013.33	134,570.58	827,963.15	48.62
5--- SUPPLIES & MATERIALS	575,909.00	45,200.07	321,319.14	55.79
7--- CONTRACTUAL SERVICES	829,260.00	61,068.48	452,438.67	54.56
8--- TRAVEL	81,700.00	7,452.82	62,362.81	76.33
9--- CAPITAL OUTLAY	35,000.00	18,126.93	23,299.71	66.57
<hr/> Grand Expense Totals	7,174,802.42	611,636.78	3,750,393.97	52.27

Number of Accounts: 983

\*\*\*\*\* End of report \*\*\*\*\*

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the MARY WALKER SCHOOL DISTRICT #207 School District for the Month of February, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 LOCAL TAXES	294,000	15,640.95	101,499.17		192,500.83	34.52
2000 LOCAL SUPPORT NONTAX	47,200	6,322.24	88,015.74		40,815.74-	186.47
3000 STATE, GENERAL PURPOSE	4,748,385	366,594.60	2,252,829.13		2,495,555.87	47.44
4000 STATE, SPECIAL PURPOSE	1,350,357	102,818.42	662,690.98		687,666.02	49.08
5000 FEDERAL, GENERAL PURPOSE	40,375	.00	40,321.00		54.00	99.87
6000 FEDERAL, SPECIAL PURPOSE	711,491	70,253.77	403,173.60		308,317.40	56.67
7000 REVENUES FR OTH SCH DIST	20,000	.00	19,931.59		68.41	99.66
8000 OTHER AGENCIES AND ASSOCIATES	6,600	.00	326,483.00		319,883.00-	> 1000
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<b>Total REVENUES/OTHER FIN. SOURCES</b>	<b>7,218,408</b>	<b>561,629.98</b>	<b>3,894,944.21</b>		<b>3,323,463.79</b>	<b>53.96</b>
<b>B. EXPENDITURES</b>						
00 Regular Instruction	3,058,964	258,161.77	1,677,770.50	1,387,132.55	5,939.05-	100.19
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	760,533	59,266.08	350,799.63	195,121.70	214,611.67	71.78
30 Voc. Ed Instruction	287,907	20,304.37	142,638.86	128,898.54	16,369.60	94.31
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	650,682	35,829.43	230,629.39	203,853.81	216,198.80	66.77
70 Other Instructional Pgms	184,972	30,672.43	197,217.84	79,491.11	91,736.95-	149.60
80 Community Services	85,378	6,058.99	36,866.91	37,309.83	11,201.26	86.88
90 Support Services	2,146,368	201,343.71	1,114,470.84	555,766.85	476,130.31	77.82
<b>Total EXPENDITURES</b>	<b>7,174,804</b>	<b>611,636.78</b>	<b>3,750,393.97</b>	<b>2,587,574.39</b>	<b>836,835.64</b>	<b>88.34</b>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</b>						
	43,604	50,006.80-	144,550.24		100,946.24	231.51
F. <u>TOTAL BEGINNING FUND BALANCE</u>	71,918		316,179.07			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	115,522		460,729.31			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	43,008.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	76,352.09
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB- Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	33,690	20,117.51
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	70,479.28
G/L 890 Unassigned Fund Balance	81,832	250,772.43
G/L 891 Unassigned Min Fnd Bal Policy	0	.00
<u>TOTAL</u>	115,522	460,729.31



STEVENS COUNTY TREASURER'S MONTHLY REPORT  
SCHOOL DISTRICT NUMBER 207  
February 2019

EXPENSE FUND  
010-1

I.	Cash on Deposit with County Treasurer		270,754.96
	Beginning Cash Balance		<del>280,754.96</del>
	ADD: School District Deposit Received In	1	6,801.18 ✓
	Investments Sold (Exclude Interest)	3	50,000.00 ✓
	Total Schedule A Cash Increases	4	556,348.53 ✓
	Revenue Anticipation Notes Issued	15	
	Other Cash Increases - Identify	19	
	Repayment of Interfund Loan Principal from Fund CPF, DSF, or TVF (Excl Interest)	49	
	Interfund Loan Proceeds From Fund 2	52	
	DEDUCT: Warrants Redeemed	5	294,794.32 ✓
	Warrants Interest Paid	6	
	Investments Purchased	7	
	Repayment of Interfund Loan Principal to Fund 1 or Fund 2 (Exclude Interest)	8	
	Interfund Loan Interest Paid	9	
	Transfer to Funds 2, 3, or 9	10	
	Other Cash Decreases - Identify	11	
	Interfund Loans to Funds 2, 3, or 9	13	376,362.52
	Revenue Anticipation Notes Redeemed	16	
	Revenue Anticipation Note Interest Paid	17	
	Ending Cash Balance		212,747.83 ✓ <del>222,747.83</del>
II.	Investments		
	Beginning Investments Balance		495,000.00 ✓
	ADD: Investments Purchased	-	
	DEDUCT: Investment Sold (Exclude Interest)	3	50,000.00 ✓
	Ending Investment Balance		445,000.00 ✓
III.	Warrants Outstanding		
	Beginning Warrants Outstanding Balance		255,766.53 ✓
	ADD: Warrants Issued	12	236,767.30
	DEDUCT: Warrants Redeemed	5	294,794.32
	Warrants Cancelled	14	
	Ending Warrants Outstanding Balance		197,739.51 ✓
IV.	Revenue Anticipation Notes Outstanding		
	Beginning Revenue Anticipation Notes Outstanding Balance		
	ADD: Revenue Anticipation Notes Issued	15	
	DEDUCT: Revenue Anticipation Notes Redeemed	16	
	Ending Revenue Anticipation Notes Outstanding Balance		
	Ending Cash Plus Investments		
	Less Warrants Outstanding		
	Less Revenue Anticipation Notes Outstanding		
			<del>470,008.32</del> 460,008.32

STEVENS COUNTY TREASURER'S MONTHLY REPORT  
 SCHOOL DISTRICT NUMBER 207  
 February 2019

	ITEM	EXPENSE FUND 010-1
1100	Local Property Tax	
1300	Sale of Tax Title Property	8,248.68
1400	In-Lieu-of Taxes	
1500	Timber Excise Tax	
1600	County Administered Forests	7,392.27
1900	Other Local Taxes	
XXXX	State Apportionment (Total Only) (1197)	
2900	Other Nontax (I.E. Impact Fees)	539,666.79
5500	Federal Forests	
3600	State Forests	
3900	Other State General	
4100	Other State Special Purpose	
5400	Federal In-Lieu-of Taxes	
XXXX	Other Federal (Includes Acct 5200 & 6100)	
2300	Investment Earnings	
2400	Interfund Loan Interest Earnings	1,040.79
9100	Sale of Bonds	
9600	Sale of Refunding Bonds	
7100	Participation Payments From Other Dist	
7301	Nonhigh Participation	
9900	Operating Transfers	
XXXX	Residual Equity Transfers to GF #1 & in certain cases to DSF #3	
	Total Schedule A Cash Increases	
	(These totals must equal the amounts shown in Item #04 in funds 1, 2, 3, and 9)	556,348.53

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the MARY WALKER SCHOOL DISTRICT #207 School District for the Month of February, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	500	22.30	232.95		267.05	46.59
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	500	22.30	232.95		267.05	46.59
<b>B. EXPENDITURES</b>						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	30,000	9,878.64	17,868.73	0.00	12,131.27	59.56
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	30,000	9,878.64	17,868.73	0.00	12,131.27	59.56
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	29,500-	9,856.34-	17,635.78-		11,864.22	40.22-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	500		30,902.20			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	29,000-		13,266.42 ✓			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	0	.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	29,000-	3,266.42
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	29,000-	3,266.42
Differences	0	10,000.00-

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.



Exception s Found:

20 810 2018 G/L ACCOUNT DESC MISSING  
20 825 2018 G/L ACCOUNT DESC MISSING  
20 830 2018 G/L ACCOUNT DESC MISSING  
20 835 2018 G/L ACCOUNT DESC MISSING  
20 840 2018 G/L ACCOUNT DESC MISSING  
20 850 2018 G/L ACCOUNT DESC MISSING  
20 862 2018 G/L ACCOUNT DESC MISSING  
20 864 2018 G/L ACCOUNT DESC MISSING  
20 869 2018 G/L ACCOUNT DESC MISSING  
20 870 2018 G/L ACCOUNT DESC MISSING  
20 898 2018 G/L ACCOUNT DESC MISSING

STEVENS COUNTY TREASURER'S MONTHLY REPORT  
SCHOOL DISTRICT NUMBER 207  
February 2019

CAPITAL PROJECTS FUND  
020-2

I. Cash on Deposit with County Treasurer			
Beginning Cash Balance			12,055.01 ✓
ADD: School District Deposit Received In	1		<del>2,055.01</del> ✓
Investments Sold (Exclude Interest)	3		
Total Schedule A Cash Increases	4	8,000.00	✓
Revenue Anticipation Notes Issued	15	22.30	✓
Other Cash Increases - Identify	19		
Repayment of Interfund Loan Principal from Fund CPF, DSF, or TVF (Excl. Interest)	49		
Interfund Loan Proceeds From Fund 2	52		
DEDUCT: Warrants Redeemed	5	2,173.40	✓
Warrants Interest Paid	6		
Investments Purchased	7		
Repayment of Interfund Loan Principal to Fund 1 or Fund 2 (Exclude Interest)	8		
Interfund Loan Interest Paid	9		
Transfer to the General Fund to close out DSF 3	10		
Other Cash Decreases - Identify	11		
Interfund Loans to Funds 2, 3, or 9	13		
Revenue Anticipation Notes Redeemed	16		
Revenue Anticipation Note Interest Paid	17		
Bond Issuance Expenditures	18		
Ending Cash Balance			<del>7,903.91</del> ✓
II. Investments			17,903.91
Beginning Investments Balance			
ADD: Investments Purchased	7	11,067.75	✓
DEDUCT: Investment Sold (Exclude Interest)	3	8,000.00	
Ending Investment Balance		3,067.75	✗
III. Warrants Outstanding			
Beginning Warrants Outstanding Balance			✓
ADD: Warrants Issued	12	9,878.64	
DEDUCT: Warrants Redeemed	5	2,173.40	
Warrants Cancelled	14		
Ending Warrants Outstanding Balance		7,705.24	✗
IV. Revenue Anticipation Notes Outstanding			
Beginning Revenue Anticipation Notes Outstanding Balance			✓
ADD: Revenue Anticipation Notes Issued	15		
DEDUCT: Revenue Anticipation Notes Redeemed	16		
Ending Revenue Anticipation Notes Outstanding Balance			
Ending Cash Plus Investments			
Less Warrants Outstanding			
Less Revenue Anticipation Notes Outstanding			<del>3,266.42</del> ✓
			13,266.42

STEVENS COUNTY TREASURER'S MONTHLY REPORT  
 SCHOOL DISTRICT NUMBER 207  
 February 2019

	ITEM	CAPITAL PROJECTS FUND 020-2
1100	Local Property Tax	
1300	Sale of Tax Title Property	20
1400	In-Lieu-of Taxes	28
1500	Timber Excise Tax	29
1600	County Administered Forests	35
1900	Other Local Taxes	30
XXXX	State Apportionment (Total Only) (1197)	31
2900	Other Nontax (I.E. Impact Fees)	32
5500	Federal Forests	38
3600	State Forests	27
3900	Other State General	34
4100	Other State Special Purpose	36
5400	Federal In-Lieu-of Taxes	37
XXXX	Other Federal (Includes Acct 5200 & 6100)	55
2300	Investment Earnings	40
2400	Interfund Loan Interest Earnings	2
9100	Sale of Bonds	41
9600	Sale of Refunding Bonds	42
7100	Participation Payments From Other Dist	43
7301	Nonhigh Participation	46
9900	Operating Transfers	47
XXXX	Residual Equity Transfers to GF #1 & in certain cases to DSF #3	48
	Total Schedule A Cash Increases	33
	(These totals must equal the amounts shown in Item #04 in funds 1, 2, 3, and 9)	22.30 ✓

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the MARY WALKER SCHOOL DISTRICT #207 School District for the Month of February, 2019

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	190,424	16,170.17	75,150.01		115,273.99	39.46
2000 Local Support Nontax	500	.00	.00		500.00	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<b>Total REVENUES/OTHER FIN. SOURCES</b>	<b>190,924</b>	<b>16,170.17</b>	<b>75,150.01</b>		<b>115,773.99</b>	<b>39.36</b>
<b>B. EXPENDITURES</b>						
Matured Bond Expenditures	206,000	.00	201,000.00	0.00	5,000.00	97.57
Interest On Bonds	5,000	.00	1,628.10	0.00	3,371.90	32.56
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	.00	0.00	5,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	500	.00	.00	0.00	500.00	0.00
<b>Total EXPENDITURES</b>	<b>216,500</b>	<b>.00</b>	<b>202,628.10</b>	<b>0.00</b>	<b>13,871.90</b>	<b>93.59</b>
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>D. OTHER FINANCING USES (GL 535)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)</b>	<b>25,576-</b>	<b>16,170.17</b>	<b>127,478.09-</b>		<b>101,902.09-</b>	<b>398.43</b>
<b>F. TOTAL BEGINNING FUND BALANCE</b>	<b>10,000</b>		<b>210,554.65</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXXXXXX</b>		<b>.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</b>	<b>15,576-</b>		<b>83,076.56</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS:</b>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	15,576-		83,076.56			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<b>TOTAL</b>	<b>15,576-</b>		<b>83,076.56</b>			



STEVENS COUNTY TREASURER'S MONTHLY REPORT  
SCHOOL DISTRICT NUMBER 207  
February 2019

DEBT SERVICE FUND  
040-3

I. Cash on Deposit with County Treasurer			
Beginning Cash Balance			
ADD:	School District Deposit Received In	1	6,910.74 ✓
	Investments Sold (Exclude Interest)	3	
	Total Schedule A Cash Increases	4	
	Other Cash Increases - Identify	19	16,170.17 ✓
	Revenue Anticipation Notes Issued	15	
	Interfund Loan Proceeds From Fund 2	52	
	Accrued Interest and Premium on Bond Sales	50	
	Monies Transferred to County Treasurer by Fiscal Agent	77	
DEDUCT:	Warrants Redeemed	5	
	Warrants Interest Paid	6	
	Investments Purchased	7	
	Repayment of Interfund Loan Principal to Fund 1 or Fund 2 (Exclude Interest)	8	
	Interfund Loan Interest Paid	9	
	Transfer to the General Fund to close out DSF 3	10	
	Other Cash Decreases - Identify	11	
	Revenue Anticipation Notes Redeemed	16	
	Revenue Anticipation Note Interest Paid	17	
	Voted Bonds Redeemed by County Treasurer	71	
	Voted Coupon Interest Paid by County Treasurer	72	
	Monies Remitted to the Fiscal Agent by County Treasurer	73	
	Bond Transfer Fees	98	
	Non Voted Coupon Interest Paid by County Treasurer	65	
	Non Voted Bonds Redeemed by County Treasurer	58	
Ending Cash Balance			23,080.91 ✗
II. Investments			
Beginning Investments Balance			\$ 83,076.56 ✓
ADD:	Investments Purchased	7	59,995.65 ✓
DEDUCT:	Investment Sold (Exclude Interest)	3	59,995.65 ✗
Ending Investment Balance			
III. Warrants Outstanding			
Beginning Warrants Outstanding Balance			
ADD:	Warrants Issued	12	
DEDUCT:	Warrants Redeemed	5	
	Warrants Cancelled	14	
Ending Warrants Outstanding Balance			
IV. Fiscal Agent Cash			
Beginning Fiscal Agent Cash Balance			
ADD:	Monies Remitted to the Fiscal Agent by County Treasurer	73	
DEDUCT:	Voted Bonds Redeemed By the Fiscal Agent	75	
	Voted Coupon Interest paid by the Fiscal Agent	76	
	Monies Remitted to County Treasurer by Fiscal Agent	77	
	Nonvoted Bonds Redeemed by Fiscal Agent	57	
	Nonvoted Coupon Interest Paid by Fiscal Agent	64	
Ending Fiscal Agent Cash Balance			
V. Revenue Anticipation Notes Outstanding			
Beginning Revenue Anticipation Notes Outstanding Balance			
ADD:	Revenue Anticipation Notes Issued	15	
DEDUCT:	Revenue Anticipation Notes Redeemed	16	
Ending Revenue Anticipation Notes Outstanding Balance			

STEVENS COUNTY TREASURER'S MONTHLY REPORT  
 SCHOOL DISTRICT NUMBER 207  
 February 2019

DEBT SERVICE FUND  
 040-3

VI. Matured Voted Bonds Outstanding			
Beginning Matured Voted Bonds Outstanding Balance			
ADD:	Voted Bonds Maturing This Month	90	
DEDUCT:	Voted Bonds Redeemed by Fiscal Agent	75	
	Voted Bonds Redeemed by County Treasurer	71	
Ending Matured Voted Bonds Outstanding Balance			
VII. Matured Nonvoted Bonds Outstanding			
Beginning Nonvoted Matured Bonds Outstanding Balance			
ADD:	Nonvoted Bonds Maturing This Month	56	
DEDUCT:	Nonvoted Bonds Redeemed by Fiscal Agent	57	
	Nonvoted Bonds Redeemed by County Treasurer	58	
Ending Matured Non Voted Bonds Outstanding Balance			
VIII. Unmatured Voted Bonds Outstanding			
Beginning Unmatured Voted Bonds Outstanding Balance			
ADD:	Voted Bonds Issued	78	207,000.00
	Voted Refunding Bonds Transferred from Fund #6	87	
DEDUCT:	Voted Bonds Maturing this Month	90	
	Voted Bonds Refunded	97	
Ending Unmatured Voted Bonds Outstanding Balance			
207,000.00			
IX. Unmatured Nonvoted Bonds Outstanding			
Beginning Unmatured Nonvoted Bonds Outstanding Balance			
ADD:	Unmatured Nonvoted Bonds Issued	59	
	Unmatured Nonvoted Refunding Bonds Transferred from Fund #6	60	
DEDUCT:	Nonvoted Bonds Maturing this Month	56	
	Nonvoted Bonds Refunded Transferred to Fund #5 or Fund #6	62	
Ending Unmatured Nonvoted Bonds Outstanding Balance			
X. Voted Coupons Outstanding			
Beginning Balance Matured Voted Coupons Outstanding			
ADD:	Voted Coupons Maturing this Month	79	
DEDUCT:	Voted Coupon Interest Paid by County Treasurer	72	
	Voted Coupon Interest Paid by the Fiscal Agent	76	
Ending Balance Matured Voted Coupons Outstanding			
XI. Nonvoted Coupons Outstanding			
Beginning Balance Matured Nonvoted Coupons Outstanding			
ADD:	Nonvoted Coupons Maturing this Month	63	
DEDUCT:	Nonvoted Coupon Interest Paid by Fiscal Agent	64	
	Nonvoted Coupon Interest Paid by the County Treasurer	65	
Ending Nonvoted Matured Coupons Outstanding Balance			

STEVENS COUNTY TREASURER'S MONTHLY REPORT  
 SCHOOL DISTRICT NUMBER 207  
 February 2019

	ITEM	DEBT SERVICE FUND 040-3
1100	Local Property Tax	
1300	Sale of Tax Title Property	5,833.20
1400	In-Lieu-of Taxes	
1500	Timber Excise Tax	
1600	County Administered Forests	10,336.97
1900	Other Local Taxes	
XXXX	State Apportionment (Total Only) (1197)	
2900	Other Nontax (I.E. Impact Fees)	
5500	Federal Forests	
3600	State Forests	
3900	Other State General	
4100	Other State Special Purpose	
5400	Federal In-Lieu-of Taxes	
XXXX	Other Federal (Includes Acct 5200 & 6100)	
2300	Investment Earnings	
2400	Interfund Loan Interest Earnings	
9100	Sale of Bonds	
9600	Sale of Refunding Bonds	
7100	Participation Payments From Other Dist	
7301	Nonhigh Participation	
9900	Operating Transfers	
XXXX	Residual Equity Transfers to GF #1 & in certain cases to DSF #3	
	Total Schedule A Cash Increases	
	(These totals must equal the amounts shown in Item #04 in funds 1, 2, 3, and 9)	16,170.17 ✓

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the MARY WALKER SCHOOL DISTRICT #207 School District for the Month of February, 2019

<u>A. REVENUES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 General Student Body	18,000	57.96	5,334.36		12,665.64	29.64
2000 Athletics	38,600	605.98	14,342.45		24,257.55	37.16
3000 Classes	7,000	2,725.00	2,725.00		4,275.00	38.93
4000 Clubs	31,450	10.00	117.00		31,333.00	0.37
6000 Private Moneys	1,650	.00	700.00		950.00	42.42
<u>Total REVENUES</u>	96,700	3,398.94	23,218.81		73,481.19	24.01
<u>B. EXPENDITURES</u>						
1000 General Student Body	11,700	12.88	787.56	0.00	10,912.44	6.73
2000 Athletics	42,800	5,001.87	21,053.71	5,730.13	16,016.16	62.58
3000 Classes	6,800	1,255.45	1,255.45	0.00	5,544.55	18.46
4000 Clubs	24,600	.00	772.28	0.00	23,827.72	3.14
6000 Private Moneys	2,500	.00	.00	0.00	2,500.00	0.00
<u>Total EXPENDITURES</u>	88,400	6,270.20	23,869.00	5,730.13	58,800.87	33.48
<u>C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)</u>	8,300	2,871.26-	650.19-		8,950.19-	107.83-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	17,310		8,815.64			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE (C+D + OR - E)</u>	25,610		8,165.45			
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	25,610		8,165.45			
G/L 840 Nonspnd FB- Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	25,610		8,165.45 ✓			



STEVENS COUNTY TREASURER'S MONTHLY REPORT  
 SCHOOL DISTRICT NUMBER 207  
 February 2019

ASB FUND  
090-4

I. Cash on Deposit with County Treasurer			
Beginning Cash Balance			4,251.46 ✓
ADD:	School District Deposit Received In	1	778.79 ✓
	Investment Earnings	2	9.59 ✓
	Investments Sold (Exclude Interest)	3	3,000.00 ✓
	Other Cash Increases - Identify	19	
DEDUCT:	Warrants Redeemed	5	4,313.47 ✓
	Investments Purchased	7	
	Other Cash Decreases - Identify	11	100.16
Ending Cash Balance			3,626.21 ✗
II. Investments			
Beginning Investments Balance			4,762.86 ✓
ADD:	Investments Purchased	7	
DEDUCT:	Investment Sold (Exclude Interest)	3	3,000.00
Ending Investment Balance			1,762.86 ✗
III. Warrants Outstanding			
Beginning Warrants Outstanding Balance			1,514.61 ✓
ADD:	Warrants Issued	12	6,170.04
DEDUCT:	Warrants Redeemed	5	4,313.47
	Warrants Cancelled	14	
Ending Warrants Outstanding Balance			3,371.18 ✗
Ending Cash Plus Investments			
Less Warrants Outstanding			
Less Revenue Anticipation Notes Outstanding			2,017.89 ✓

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2018 (September 1, 2018 - August 31, 2019)

For the MARY WALKER SCHOOL DISTRICT #207 School District for the Month of February, 2019

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,500	212.65	1,917.15		417.15-	127.81
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	47,822	.00	.00		47,822.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>49,322</u>	<u>212.65</u>	<u>1,917.15</u>		<u>47,404.85</u>	<u>3.89</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>49,322</u>	<u>212.65</u>	<u>1,917.15</u>		<u>47,404.85</u>	<u>3.89</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	49,000	.00	25,966.52	0.00	23,033.48	52.99
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>49,000</u>	<u>.00</u>	<u>25,966.52</u>	<u>0.00</u>	<u>23,033.48</u>	<u>52.99</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>322</u>	<u>212.65</u>	<u>24,049.37-</u>		<u>24,371.37-</u>	<u>&lt; 1000-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>25,000</u>		<u>73,383.90</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>25,322</u>		<u>49,334.53</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	25,322		49,334.53			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>25,322</u>		<u>49,334.53</u>			

STEVENS COUNTY TREASURER'S MONTHLY REPORT  
SCHOOL DISTRICT NUMBER 207  
February 2019

TRANSPORTATION VEHICLE  
110-9

I. Cash on Deposit with County Treasurer		
Beginning Cash Balance		
ADD: School District Deposit Received In	1	3,567.44 ✓
Investments Sold (Exclude Interest)	3	
Total Schedule A Cash Increases	4	
Revenue Anticipation Notes Issued	15	212.65 ✓
Other Cash Increases - Identify	19	
Interfund Loan Proceeds From Fund 2	52	
DEDUCT: Warrants Redeemed		
Warrants Interest Paid	5	
Investments Purchased	6	
Repayment of Interfund Loan Principal to Fund 1 or Fund 2 (Exclude Interest)	7	
Interfund Loan Interest Paid	8	
Transfer to the General Fund to close out DSF 3	9	
Other Cash Decreases - Identify	10	
Revenue Anticipation Notes Redeemed	11	
Revenue Anticipation Note Interest Paid	16	
Revenue Anticipation Note Interest Paid	17	
Ending Cash Balance		3,780.09 ✗
II. Investments		
Beginning Investments Balance		
ADD: Investments Purchased	7	45,554.44 ✓
DEDUCT: Investment Sold (Exclude Interest)	3	
Ending Investment Balance		45,554.44 ✗
III. Warrants Outstanding		
Beginning Warrants Outstanding Balance		
ADD: Warrants Issued	12	
DEDUCT: Warrants Redeemed		
Warrants Cancelled	5	
Warrants Cancelled	14	
Ending Warrants Outstanding Balance		
IV. Revenue Anticipation Notes Outstanding		
Beginning Revenue Anticipation Notes Outstanding Balance		
ADD: Revenue Anticipation Notes Issued	15	
DEDUCT: Revenue Anticipation Notes Redeemed		
Revenue Anticipation Notes Redeemed	16	
Ending Revenue Anticipation Notes Outstanding Balance		
Ending Cash Plus Investments		
Less Warrants Outstanding		
Less Revenue Anticipation Notes Outstanding		49,334.53 ✗

STEVENS COUNTY TREASURER'S MONTHLY REPORT  
 SCHOOL DISTRICT NUMBER 207  
 February 2019

		ITEM	TRANSPORTATION VEHICLE 1109
1100	Local Property Tax		
1300	Sale of Tax Title Property	20	
1400	In-Lieu-of Taxes	28	
1500	Timber Excise Tax	29	
1600	County Administered Forests	35	
1900	Other Local Taxes	30	
XXXX	State Apportionment (Total Only) (1197)	31	
2900	Other Nontax (I.E. Impact Fees)	32	
5500	Federal Forests	38	
3600	State Forests	27	
3900	Other State General	34	
4100	Other State Special Purpose	36	
5400	Federal In-Lieu-of Taxes	37	
XXXX	Other Federal (Includes Acct 5200 & 6100)	55	
2300	Investment Earnings	40	
2400	Interfund Loan Interest Earnings	2	212.65
9100	Sale of Bonds	41	
9600	Sale of Refunding Bonds	42	
7100	Participation Payments From Other Dist	43	
7301	Nonhigh Participation	46	
9900	Operating Transfers	47	
XXXX	Residual Equity Transfers to GF #1 & in certain cases to DSF #3	48	
	Total Schedule A Cash Increases	33	
	(These totals must equal the amounts shown in Item #04 in funds 1, 2, 3, and 9)		212.65 ✓



\*\*\*\*\* End of report \*\*\*\*\*

# Mary Walker School District No. 207

## 2018-2019 School Year Calendar

Monday – Thursday: (8:20am - 3:10pm)  
Friday: (8:20am – 12:40pm)

August 2018						
SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
SU	M	TU	W	TH	F	SA
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019						
SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
SU	M	TU	W	TH	F	SA
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2019						
SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**August 2018**  
27-28 Teacher In-Service Days  
29 First Day of School

**September 2018**  
3 No School – Labor Day

**November 2018**  
12 No School – Veterans' Day Observed  
20-21 Conferences (Full-Day)  
22-23 No School – Thanksgiving Break

**December 2018**  
20-31 No School – Winter Break

**January 2019**  
1 No School – New Year's Day  
21 No School – M.L. King, Jr. Day

**February 2019**  
18 No School – Presidents' Day

**March 2019**  
15 No School – Snow Day  
28-29 Conferences (Full-Day) will adjust schedule  
Full Student Day (Class)

**April 2019**  
1-5 No School – Spring Break

**May 2019**  
3 No School – Snow Day  
27 No School – Memorial Day

**June 2019**  
7 Last Day of School

(180 Student Days 182 Staff Days)

~ Adopted April 16, 2018 by the Mary Walker School District No. 207 Board of Directors ~

# Mary Walker School District No. 207

## 2019/2020 School Year Calendar

R. Winters  
Att #10

Monday - Friday: 8:45am - 3:15pm  
First Available Friday of Each Month - Early Release 8:45am - 12:45pm  
180 Student Days - 182 Staff Days

August 2019						
SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**August 2019**  
26-27 - Teacher In-Service Days  
28 - 1<sup>st</sup> Day of School

February 2020						
SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

September 2019						
SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**September 2019**  
2 - No School - Labor Day  
6 - Early Release/Professional Dev.

March 2020						
SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**October 2019**  
4 - Early Release/Professional Dev.

October 2019						
SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**November 2019**  
1 - Early Release/Professional Dev.  
11 - No School - Veteran's Day  
25 - Early Release - Conferences  
26 - Early Release - Conferences  
27 - Early Release - Conferences  
28 - No School - Thanksgiving Day  
29 - No School - Thanksgiving Break

April 2020						
SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**December 2019**  
6 - Early Release/Professional Dev.  
20 - Early Release  
23-31 - No School - Winter Break

November 2019						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**January 2020**  
1 - No School - New Year's Day  
2-3 - No School - Winter Break  
10 - Early Release/Professional Dev.  
20 - No School - M.L. King, Jr. Day

May 2020						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**February 2020**  
7 - Early Release/Professional Dev.  
17 - No School - Presidents' Day

December 2019						
SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**March 2020**  
6 - Early Release/Professional Dev.  
13 - No School - Snow Day  
27 - No School - Snow Day

June 2020						
SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**April 2020**  
1 - Early Release - Conferences  
2 - Early Release - Conferences  
3 - Early Release - Conferences  
6-10 - No School - Spring Break  
17 - Early Release/Professional Dev.  
27 - No School - Snow Day

January 2020						
SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**May 2020**  
1 - Early Release/Professional Dev.  
15 - No School - Snow Day  
25 - No School - Memorial Day

July 2020						
SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

**June 2020**  
6 - High School Graduation  
10 - Last Day of School

# Mary Walker School District No. 207

## 2019/2020 School Year Calendar

R. Winters  
A# #11

Monday - Friday: 8:45am - 3:15pm  
First Available Friday of Each Month - Early Release 8:45am - 12:45pm  
180 Student Days - 182 Staff Days

August 2019						
SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**August 2019**  
26-27 - Teacher In-Service Days  
28 - 1<sup>st</sup> Day of School

February 2020						
SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	<del>17</del>	18	19	20	21	22
23	24	25	26	27	28	29

**September 2019**  
2 - No School - Labor Day  
6 - Early Release/Professional Dev.

March 2020						
SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	<del>13</del>	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2019						
SU	M	TU	W	TH	F	SA
1	<del>2</del>	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**October 2019**  
4 - Early Release/Professional Dev.

April 2020						
SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**November 2019**  
1 - Early Release/Professional Dev.  
11 - No School - Veteran's Day  
25 - Early Release - Conferences  
26 - Early Release - Conferences  
27 - Early Release - Conferences  
28 - No School - Thanksgiving Day  
29 - No School - Thanksgiving Break

October 2019						
SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**December 2019**  
6 - Early Release/Professional Dev.  
20 - Early Release  
23-31 - No School - Winter Break

May 2020						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	<del>25</del>	26	27	28	29	30
31						

**January 2020**  
1 - No School - New Year's Day  
2-3 - No School - Winter Break  
10 - Early Release/Professional Dev.  
20 - No School - M.L. King, Jr. Day

November 2019						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	<del>11</del>	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**February 2020**  
7 - Early Release/Professional Dev.  
17 - No School - Presidents' Day

June 2020						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**March 2020**  
6 - Early Release/Professional Dev.  
13 - No School - Snow Day

December 2019						
SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>	28
29	<del>30</del>	<del>31</del>				

**April 2020**  
1 - Early Release - Conferences  
2 - Early Release - Conferences  
3 - Early Release - Conferences  
6-10 - No School - Spring Break  
17 - Early Release/Professional Dev.

July 2020						
SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

**May 2020**  
1 - Early Release/Professional Dev.  
25 - No School - Memorial Day  
30 - High School Graduation - may be evening or rescheduled to Sunday or other weekday

January 2020						
SU	M	TU	W	TH	F	SA
			<del>1</del>	<del>2</del>	<del>3</del>	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	<del>20</del>	21	22	23	24	25
26	27	28	29	30	31	